

**Plainfield Township  
Environmental Advisory Council Special Meeting  
April 27, 2016**

The regular monthly meeting of the Plainfield Township Environmental Advisory Council was held on Wednesday, April 27, 2016 at 7:00 pm at the Plainfield Township Municipal Building, 6292 Sullivan Trail, Nazareth, PA 18064.

Those in attendance were:

Terry Kleintop, EAC Chairman	Robert Cornman – Vice Chairman absent
Robin Dingle – EAC Member absent	Don Moore – EAC Member
Bruce Rabenold – EAC Member	Robert Simpson – EAC Member arrived at 7:06 pm
Jane Mellert, EAC Secretary and Member	Tom Petrucci – Plainfield Twp. Manager absent

Terry Kleintop called the meeting to order at 7:00 pm.

The pledge of allegiance was performed.

**OLD BUSINESS**

➤ **RFP for the Little Bushkill Watershed Management Plan**

- The EAC met in order to review the six (6) submittals for the RFP for the Little Bushkill Watershed Management Plan as follows:
  - Advantage Engineers LLC - \$86,250.95 Option 1 \$183,450.95 Option 2 \$284,250.95
  - Enercon - \$84,649.55
  - Hanover Engineering Associates - \$46,763.00
  - JHA Companies - \$44,900.00
  - Juniata Geosciences, LLC - \$81,879.00 - \$148,180.15
  - Terraphase Engineering Inc. - \$132,949.00 - \$199,799.00
- Township Manager Tom Petrucci composed a detailed comparison of the submittals. Copies of the submittals and the comparison charts were distributed to the EAC members. Tom Petrucci is recommending we only give consideration to (4) four of the firms. The firms are listed under the recommendation section and are as follows: Advantage Engineers, LLC, Enercon, Hanover Engineering Associates, Inc., and Juniata Geosciences, LLC. **Out of the four submittals, the lowest cost proposal is Hanover Engineering Associates at \$46,763.00.**
- Don Moore requested clarification on the GGG Watershed Protection Grant Consultant Allocation chart and the GGG Watershed Protection Grant FFF Consultant Allocations
- Clarification is needed regarding the options for restoration measures.
- Terry Kleintop noted that one hundred and twenty- (120) firms had an opportunity to look at the RFP and out of that number six (6) firms submitted proposals
- Five (5) of the six (6) are not close in overall cost and there is travel involved. JHA Companies did not itemize the tasks.

- It was noted that Jason Smith, PWS Senior Scientist at Hanover Engineering Associates has had prior experience with the Martins Jacoby Creek Watershed, Sobers Run in Bushkill Township and worked for FX Brown in the past.
- Terry Kleintop and Jane Mellert spoke to Tom Petrucci earlier today regarding the submittals and discussed the differences. Tom is recommending Hanover Engineering Associates.
- Tom Petrucci will be clarifying items with the DEP and making contact with Hanover Associates in order to ask additional information on their submission. The areas of the proposals that are listed as \$0 appear to be included.
- The EAC members want confirmation that all items (showing \$0) in the RFP and all of Tom Petrucci's general observations noted in the proposal tabulation are included and covered in the Hanover Engineering Associates proposal
- Terry Kleintop had the DEP agree last year to pay for (8) eight locations for source tracking testing. Megan Bradburn from the DEP has agreed to pay for (10) ten locations in 2016 since source tracking was not performed in 2015. The testing will include human, avian, cow and pig. DEP future source tracking specie capabilities will include chicken, dog, deer, elk, and horse.
- In past studies, two areas were found to have human waste contributing to the fecal coliform in the stream. In an area near Rolling Meadows, the stream tested positive for human waste. There are two or three older homes in that area but the majority are in Rolling Meadows 1 and Rolling Meadows II that have septic systems eight to thirteen years old. The area will be tested again this year.

The EAC Members request that Tom Petrucci attend the Monday, May 2, 2016 EAC meeting in order to provide an update and answer questions regarding the contact made with the DEP and Hanover Engineering. A recommendation will then be sent to the Supervisors for their review and approval at the May Board meeting.

## **MEETING ADJOURNMENT**

**Motion for Meeting Adjournment** – A motion was made by Bruce Rabenold and seconded by Jane Mellert to adjourn the meeting at 8:44 pm. Vote 5-0

**Respectfully Submitted**

Jane Mellert, EAC Secretary  
Plainfield Township